

MARGARET DONNELLAN TODD
COUNTY LIBRARIAN

November 3, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPTANCE OF DONATION FROM THE CITY OF PARAMOUNT
FOR PARAMOUNT LIBRARY
(FOURTH DISTRICT) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Accept with thanks a donation in the amount of \$20,000 from the City of Paramount for use at the Paramount Library for the purchase of library materials.
2. Instruct the Executive Officer, Board of Supervisors, to acknowledge the donation and send a letter to the City of Paramount giving thanks for the donation.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Public Library is requesting Board approval to accept a donation in the amount of \$20,000 from the City of Paramount for use at the Paramount Library for the purchase of books and audio-visual materials in English and Spanish languages. Approval of this recommendation will expand both the children and adult collection of the Paramount Library and improve service to the public.

Implementation of Strategic Plan Goals

Approval of the recommended action is consistent with the County's strategic plan goals in the areas of service excellence, fiscal responsibility and children and families' well being.

The Honorable Board of Supervisors
November 3, 2004
Page 2

FISCAL IMPACT/FINANCING

A donation in the amount of \$20,000 has been placed in the Public Library's donation trust account and is available, pending Board acceptance, for the purchase of books and materials for the Paramount Library. Acceptance of this donation does not require matching funds from the Public Library and does not commit the County to provide ongoing services. The Public Library's operating budget includes an appropriation to cover expenditures from donations.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County policy requires that donations of \$10,000 and over be submitted to the Board of Supervisors for acceptance. Acceptance of this donation is consistent with Government Code Section 25355.

The City of Paramount donated \$20,000 to the Paramount Library with no stipulations or restrictions on the use of the funds.

IMPACT ON CURRENT SERVICES

This generous donation from the City of Paramount will enable the Public Library to purchase additional library materials for the Paramount Library and to provide enhanced customer service.

Respectfully submitted,



Margaret Donnellan Todd
County Librarian

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C: Chief Administrative Officer
Auditor-Controller
Executive Officer, Board of Supervisors
Vincent Torres, Director, Community Service and Recreation Department,
City of Paramount